


मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान भोपाल Maulana Azad National Institute of Technology Bhopal (भारत सरकार, शिक्षा मंत्रालय के अधीन राष्ट्रीय महत्व का संस्थान) (An Institution of National Importance under MoE, Govt. of India)			
			
सीमिति निविदा पूछताछ			
LIMITED TENDER ENQUIRY			
सामग्री/सेवा का नाम		Cleaning of Water Tanks of Institute Sector	
Name of the Goods/Services			
Website	www.manit.ac.in	Fax No:	0755-2670562
Email Address:	info@manit.ac.in	Telephone No:	0755-4051000, 0755-4052000

अनुक्रमणिका / INDEX		
क्रमांक S No	विवरण / Description	पृष्ठ क्रमांक Page No.
1	निविदा आमंत्रण सूचना Notice Inviting Tenders	3
2	एक नजर में महत्वपूर्ण जानकारी Important Information at a Glance	4
3	बोलीदाता के लिए निर्देश Instructions to Bidders	5-8
4	संलग्नक- I वस्तु की मात्रा एवं विवरण ANNEXURE-I-- Bill of Quantity and Specifications	9
5	संलग्नक- II मूल्य बोली का प्रारूप ANNEXURE-II-- Price Bid Form	10

मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान, भोपाल	
Maulana Azad National Institute of Technology Bhopal	
(भारत सरकार, शिक्षा मंत्रालय के अधीन राष्ट्रीय महत्व का संस्थान)	
(An Institution of National Importance under MoE, Govt. of India)	
No. MANIT/CM/ 26/3085	दिनांक@Date:28/01/2026
निविदा आमंत्रण सूचना	
NOTICE INVITING TENDERS	
सामग्री / सेवा का नाम	Cleaning of Water Tanks of Institute Sector
Name of Goods/Services	
<p>उपरोक्त सामग्री/वस्तु/सेवा के लिए निविदाएं आमंत्रित की जाती हैं। इच्छुक निर्माता/ अधिकृत भागीदार/ एंजेंसियाँ, अधिक जानकारी के लिए संस्थान की वेबसाईट www.manit.ac.in और CPPP वेबसाईट www.eprocure.gov.in/epublish/app पर लॉगइन कर सकती है। निविदा दस्तावेज डाउनलोड कर विधिवत रूप से सहायक कुलसचिव (भण्डार एवं क्रय) मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान, भोपाल पर जमा किया जा सकता है।</p> <p>सम्पूर्ण निविदा मय दस्तावेज प्रस्तुत करने की अंतिम तिथि 09.02.2026 अपरान्ह 12:00 बजे तक है। संस्थान निदेशक, बिना कोई कारण बताए किसी या संपूर्ण निविदा को पूर्ण या आंशिक रूप से स्वीकार या अस्वीकार करने का अधिकार सुरक्षित रखते हैं।</p>	
	कुलसचिव
<p>Tender are invited for aforesaid Goods/items/service. Interested Manufactures/ Authorized partner/Agencies may log on Institute website www.manit.ac.in and CPPP website www.eprocure.gov.in/epublish/app for further details.</p> <p>Tender Document can be downloaded and the duly completed be submitted to the Associate Dean (Civil Maintenance Section) Maulana Azad National Institute of Technology- Bhopal- 462003.</p> <p>Last date of submission of complete tender document is 09.02.2026 up to 12:00 hours. The Director of the Institute reserves the right to accept or reject any or the entire tender in full or in part without assigning any reason whatsoever.</p>	
	Registrar

मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान, भोपाल
Maulana Azad National Institute of Technology Bhopal

एक नजर में महत्वपूर्ण जानकारीयों

IMPORTANT INFORMATION AT A GLANCE		
निविदा क्रमांक एवं दिनांक Tender No & Date	No. MANIT/ CM/26/ 3085 Date: 28/01/2026	
निविदा का कार्यक्षेत्र/ SCOPE OF TENDER		
कार्य का संक्षिप्त विवरण	संख्या	टिप्पणी
Brief Description of Work	Quantity	Remarks
Cleaning of Water Tanks of Institute Sector	130	संलग्नक- I पर विस्तृत विवरण Detailed Specification at Annexure-I
निविदा की अनुमानित लागत Estimated cost of Tender	Rs. 8,28,298.00	
आपूर्ति /स्थापना /सेवा का स्थान Location of Supplies/Installation/ Service.	Institute Sector.	
निविदा दस्तावेज की उपलब्धता Availability of Tender Document	www.manit.ac.in	
निविदा जमा करने के अंतिम दिनांक एवं समय Last Date & Time of Submission of Tender	09/02/2026 up to 12:00 hours	
निविदा खुलने की दिनांक एवं समय Date & Time of Opening of Bids	09/02/2026 at 15:00 hours	
निविदा वैधता की अवधि Tender Validity period	60 days from the date of opening of the Technical Bid	
वितरण /आपूर्ति /सेवा की अवधि Delivery/ Supply/ Service period	03 to 04 weeks from the date of issue of Work order	
वारंटी अवधि Warranty Period	NIL	
बोली सुरक्षा /बयाना राशि Bid Security/ EMD	Rs. 16,566.00 (EMD refund after completion of work)	
निष्पादन सुरक्षा राशि Performance Security Amount	NIL	
शास्ति खण्ड Penalty Clause	0.5% of value of the order per week	
भुगतान की शर्तें Terms of Payment	30 days after completion of work	

बोलीदाता के लिये निर्देश / अनुदेश / INSTRUCTIONS TO BIDDERS		
1	Scope of Repair & Maintenance Work:	
	a	Bidders are encouraged to inspect and assess the site(s) before submitting their bids to familiarize themselves with the location, type and capacity of water tanks, access conditions, height, confined space requirements, and any other factors that may affect execution of the work. In addition, bidders should gather all necessary information regarding risks, contingencies, and other factors that may impact their bids. It shall be deemed that the bidder has inspected the site(s) and fully understood all site conditions including access, safety, and operational constraints. No claim whatsoever shall be entertained at a later stage on account of ignorance of site conditions.
	b	It will be imperative on each bidder to fully acquaint himself with the site conditions and factors which would have any effect on the performance of the contract and / or the cost.
	c	The work shall be performed as per the Bill of Quantity and Specifications mentioned in ANNEXURE-I.
	d	The bidder shall drain the complete water & slit from the tank. Thereafter, clean and disinfect tank with appropriate chemical.
	e	The bidder has to execute the work at the designated location(s). No extra cost shall be paid for this reason.
	f	The bidder has to complete the cleaning work within stipulated time limit
2	Cleaning Process.	
	a	Preparation & Safety <ul style="list-style-type: none"> • Stop water inlet and electricity supply to pumps • Display “WATER TANK CLEANING IN PROGRESS- DO NOT USE WATER” notice • Ensure proper ventilation inside the tank • Workers must wear PPE (gloves, mask, helmet, gumboots) • One Trained standby person shall remain outside the tank at all times for supervision and emergency support.
	b	Draining of Tank <ul style="list-style-type: none"> • Drain the tank completely • Residual water shall be removed using submersible pumps or manual methods to ensure a dry base.
	c	Sludge & Dirt Removal <ul style="list-style-type: none"> • Accumulated sludge, silt, algae, bio-film, and other deposits shall be removed from bottom, walls, corners, and floor. • Sludge shall be collected manually or mechanically and removed from the site. • Disposal of sludge and waste water shall be carried out at designated locations as per Institute instructions • Dispose waste water safely (no stagnation)

d	Scrubbing & Washing <ul style="list-style-type: none"> • Scrub walls, floor, corners, and ceiling using hard brush • Wash internal surfaces with clean water • Do not use harmful chemicals or detergents except approved disinfectants.
e	Disinfection <ul style="list-style-type: none"> • Spray or scrub with approved disinfectant (chlorine- based disinfectant solution) • Recommended strength: 50 ppm chlorine • Disinfectant shall be uniformly applied on all internal surfaces. • A minimum Maintain contact time of 20–30 minutes shall be ensured.
f	Final Rinsing <ul style="list-style-type: none"> • After disinfection, Rinse tank thoroughly with potable water • Ensure no disinfectant residue remains • No odor, discoloration, or chemical traces shall remain.
g	Inspection <ul style="list-style-type: none"> • Joint inspection shall be carried out by the agency representative and Institute representative to verify: • Structural condition (Cracks or leakage, seepage) • Tank cover condition • Inlet/outlet mesh & overflow pipe and mosquito mesh • Any defect observed shall be reported to the Engineer-in-Charge • Rectify defects if found
h	Refilling. <ul style="list-style-type: none"> • Upon satisfactory inspection, refill tank with potable water. • Restore pump and supply to normal operation.
i	Documentation. The agency shall submit a Water Tank Cleaning Certificate indicating. <ul style="list-style-type: none"> • Date of cleaning • Tank capacity and location. • Disinfectant used and chlorine concentration. • Name and signature of authorized representative.
j	Important Rules to Follow: <ul style="list-style-type: none"> • Only trained persons should enter tanks. • No eating, smoking, or spitting inside tank. • No person should work alone inside tank. • Ensure tank remains covered & sealed after cleaning. • Any accident, injury, or safety lapse shall be the sole responsibility of the cleaning agency.
3	Eligibility Criteria:
a	Bidder should have registered with appropriate Authority and having GST Number & Pan Number.

	b	Bidder should have experience in Cleaning of water tanks in Public Sector/Private Sector/Hospitals regularly each year during last 3 year which should be supported by copy of Experience Certificates/Performance certificate/work orders issued by the competent authority of the concerned Institutes, issued within last 03 years.			
	c	Bidder should have minimum turnover Rs. 4 Lakh in last 3 year.			
	d	The Earnest Money Deposition slip/proof of payment.			
4	Earnest Money Deposit: The bidder is instructed to submit EMD in the form of DD/FDR/RTGS/NEFT/BG/Bank deposition slip along with bid to prove the transfer of payment to the purchaser's Account as per EMD slab mentioned below:				
	Tender Value		EMD Rate		Remarks
	Less than 2.5 Lakhs		Nil		
	Between 2.5 Lakhs to 25.00 Lakhs.		2% of Tender Value rounded off in nearest in 100 rupees.		
	a	Purchaser's Bank Account details:			
		Account Name	Bank Name	Bank A/c No.	Bank IFSC Code
		Director MANIT Bhopal	State Bank of India	10020150107	SBIN0001608
	b	The EMD will be returned to the unsuccessful bidders soon after placement of order and the successful bidder shall get its EMD after service.			
	c	The bidder seeking EMD exemption must submit the valid supporting document for the relevant category.			
5	Price Bid:				
	a	The Prices should be quoted in Indian Rupees only.			
	b	Bidder shall take into account all costs including unloading at the location of purchaser, cartage etc. for giving delivery of material at site(s) before quoting the rates. In this regard no claim whatsoever shall be entertained.			
	c	The bidders are advised not to indicate any separate discount. Discount, if any, should be merged with the quoted unit prices.			
	d	The price quoted in price bid shall be firm but subject to change in rate of applicable taxes if any.			
	e	The Bidder should avoid the use of vague term such as "Extra as applicable". Such offers shall be treated as non-responsive.			
	f	No extra payment shall be paid on account of any discrepancy in the nomenclature of item. The bidder shall seek clarification if any before submitting the tender.			
6	Bid Submission:				

a	The bidder is instructed to give their offline offer through Single bid system for this tender. The tender must be placed in a properly sealed envelope super-scribed <u>“Tender for the Cleaning of Water tanks of Institute Sector.”</u> with tender inquiry number and its due date addressed to The Director, Maulana Azad National Institute of Technology- Bhopal- 462003 and must reach the office of The Associate Dean (Civil Maintenance Section), Maulana Azad National Institute of Technology, Bhopal on or before as mentioned at IMPORTANT INFORMATION AT GLANCE sheet. The sealed Envelope should be consisting of followings:								
b	Copy of Certificate of Registration of firm. GST Number and Income Tax PAN.								
c	Proof of submission of EMD Amount.								
d	Copy of work order (WO) shall be attached for last 3 years.								
e	BOQ Annexure-I and Price Bid Annexure-II duly filled and signed.								
f	The turnover details must be duly certified by chartered accountant.								
7	<p>Evaluation of Bids:</p> <p>The Institute shall evaluate all the items together or separately depending upon nature of items of circumstance and compare the quotations determined to be substantially responsive i.e. which</p> <table><tr><td>a</td><td>are properly signed;</td></tr><tr><td>b</td><td>Confirm to the eligibility criteria of the vendor; and</td></tr><tr><td>c</td><td>Confirm to the terms & conditions, and technical specifications.</td></tr></table>	a	are properly signed;	b	Confirm to the eligibility criteria of the vendor; and	c	Confirm to the terms & conditions, and technical specifications.		
a	are properly signed;								
b	Confirm to the eligibility criteria of the vendor; and								
c	Confirm to the terms & conditions, and technical specifications.								
8	<p>Details of Contact Person for Query if any</p> <table><tr><td>Name</td><td>Mr. Manish Kumar Galav</td></tr><tr><td>Designation</td><td>Junior Engineer (Civil Maintenance)</td></tr><tr><td>Tel No</td><td>8107410402</td></tr><tr><td>Email</td><td></td></tr></table>	Name	Mr. Manish Kumar Galav	Designation	Junior Engineer (Civil Maintenance)	Tel No	8107410402	Email	
Name	Mr. Manish Kumar Galav								
Designation	Junior Engineer (Civil Maintenance)								
Tel No	8107410402								
Email									

ANNEXURE-I
मौलाना आज़ाद राष्ट्रीय प्रौद्योगिकी संस्थान, भोपाल Maulana Azad National Institute of Technology Bhopal
सामग्री की मात्रा एवं विवरण Bill of Quantity and Specification

SN	Cleaning of Water Tank Capacity	Type of Tank	Quantity
1	500 Litres		03
2	1,000 Litres		63
3	2,000 Litres		12
4	5,000 Litres		40
5	20,000 Litres		03
6	30,000 Litres		05
7	7,00,000 Litres		02
8	9,00,000 Litres		02
Total			130

				ANNEXURE- II	
		FORMAT FOR SUBMISSION OF BID PRICE			
To,					
The Director					
MANIT- Bhopal- 462 003					
Sub:		Price Bid with reference to enquiry document dated 13/01/2026.			
SN	Description of work	Qty	Unit Price		Basic Price
1	2	3	4		5(3*4)
1	Cleaning of 500 Litres	03			
2	Cleaning of 1,000 Litres	63			
3	Cleaning of 2,000 Litres	12			
4	Cleaning of 5,000 Litres	40			
5	Cleaning of 20,000 Litres	03			
6	Cleaning of 30,000 Litres	05			
7	Cleaning of 7,00,000 Litres	02			
8	Cleaning of 9,00,000 Litres	02			
Goods & Service Tax					
Total offered Price					
Total (In Words)					
Date:		Signature of Authorized Bidder with proper rubber stamp			